

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Mrs. Michelle M. Davis, President
Mr. Gregory L. Portner, Vice President
Mr. Lawrence A. Fitzgerald, Treasurer
Mrs. Carolyn M. Bamberger
Mrs. Angel L. Helm
Mr. John A. Larkin
Scott C. Painter, Esq.
Mrs. Lynn T. Sakmann
Mrs. Anne P. Seltzer

Non Members

Mrs. Corinne D. Mason, Board Secretary
Mrs. Julia Vicente, Dir. of Elem. & Sec. Education

Ex Officio Member

Mr. David P. Krem, Superintendent

SCHOOL BOARD MEETING WITH COMMITTEE REPORTS

Monday, April 11, 2011 – 6:00 P.M.
Community Board Room

- I. **Call to Order – Mrs. Michelle M. Davis, Board President, Presiding**
- II. **Pledge of Allegiance – Mrs. Davis**
- III. **Announcement of Recording by the Public – Mrs. Davis**
- IV. **Roll Call – Mrs. Mason**
- V. **Welcome to Visitors & Announcement of Meetings – Mrs. Davis**
 - Uniform Committee Fashion Show - April 12, 2011, 7:00p.m , Auditorium
 - School Board Meeting – Tuesday, April 26, 2011, 7:00 p.m.All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.
- VI. **Committee Reports**
 - A. Finance – Mrs. Helm
 - B. Facilities – Mr. Larkin
 - C. Curriculum – Mrs. Sakmann
 - D. Technology – Mr. Fitzgerald
 - E. Personnel – Mr. Painter
 - F. Policy – Mr. Portner
 - G. Ad Hoc Committee Reports
 - Economic Development Committee – Mrs. Bamberger
 - Community Relations Committee – Mrs. Seltzer
 - Uniform Committee – Mrs. Helm/Mrs. Sakmann
 - H. Berks County Intermediate Unit Board Report – Mrs. Seltzer
 - I. Berks Career & Technology Center Board Report – Mr. Painter

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- J. Berks EIT Report – Mr. Larkin
- K. Wyomissing Area Education Foundation – Mrs. Bamberger
- L. Legislative Report – Mr. Fitzgerald

VII. Public Comment – Mrs. Davis

*The Board welcomes comments on any school subject.
Speakers are requested to identify themselves by name and address.*

VIII. Superintendent’s Report – Mr. Krem

A. Curriculum and Technology

MOTION

It is recommended that the Board of School Directors approve Curriculum and Technology items 1-3:

1. Approve field trip request – Improvised Shakespeare Company Performance/Miller Center at RACC, Friday, April 29, 2011.
2. Approve overnight field trip request – National History Bowl Championship, April 16-17, 2011, Washington, DC.
3. Approve homebound instruction for secondary student ID#200594 effective approximately April 3, 2011 to a date to be determined.
4. Approve application for Reading Apprenticeship program.
Background information: Reading Apprenticeship is a research-based instructional framework which supports middle and high school students at all levels to develop positive literacy identities and engage with challenging academic texts.

B. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve Finance and Facilities item 1:

1. Approve Change Orders for the West Reading project:
 - a. Change Order GC 011 - \$13,249. Fir-out teaching walls on the 1st and 2nd floors.
 - b. Change Order GC 011 - \$12,357. 2nd floor stud wall to replace demolished CMU walls.

The following Finance and Facilities items are for discussion:

2. Approve Budget Transfers in the amount of \$_____.
3. Approve Berks Career & Technology Center 2011-12 Budget.
Background information: The proposed maximum share amount for the

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Wyomissing Area School District for 2011-12 is \$285,352 which is an increase of 10% from 2010-11. The individual school district's contribution to the budget is determined by a proportionate share calculation that looks at audited enrollment figures from the three previous years.

4. Approve the following donations from the Wyomissing Area Education Foundation:
 - \$1,391.91 in EITC funds for the purchase of a classroom response system with Turning Point software for the JSHS.
 - \$170 for the purchase of 10 Franklin Spellers for use in Danielle Metzger's 3rd grade classroom.
 - \$500 to fund the Project Help Desk at the JSHS Library.

5. Approve Berks County Joint Purchasing bids for art supplies, classroom & office supplies and medical & nursing supplies.
Background information: The bid information will be available April 25, 2011 Board meeting.

6. Award bid for interactive whiteboards to _____ in the amount of _____.
Background information: The bids will be opened on April 15, 2011.

7. Reappoint Corinne D. Mason as management representative to the Berks County School District Health Trust for a two-year term.

8. Approve exonerations for Per Capita tax.

C. Personnel and Policy

The following Personnel items are for discussion:

1. RETIREMENTS/POSITION ELIMINATIONS
 - a. Administrative Staff
 - 1) **Kathleen Garman**, Director of Human Resources, resignation, effective June 6, 2011.
 - 2) **Director of Human Resources**, position elimination effective June 30, 2011.
 - 3) **Jennifer Motze**, Director of Athletics, position elimination, effective June 30, 2011
 - b. Confidential Support Staff
 - 1) **Catherine McGowan Pennebaker**, Senior Staff Accountant, position elimination, effective June 30, 2011.
 - c. Support Staff
 - 1) **Sheila Bornstein**, part-time Computer Lab Aide at the JSHS, position elimination, effective June 30, 2011.
 - 2) **Lynn Clouser**, part-time Computer Lab Aide at the JSHS, position elimination, effective June 30, 2011.

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- 3) **Ashlynn Khaldaoui**, part-time Teacher's Instructional Aide at WHEC position elimination, effective June 30, 2011.
- 4) **Kelli Kihullen**, part-time Teacher's Instructional Aide at WHEC position elimination, effective June 30, 2011.
- 5) **Annemarie Melcher**, part-time Teacher's Instructional Aide at WHEC position elimination, effective June 30, 2011.
- 6) **Justin Moyer**, full-time Special Education Instructional Aide at WREC, position elimination, effective June 30, 2011.
- 7) **Nancy Murray**, full-time Receptionist Monitor at the JSHS, position elimination, effective June 30, 2011.
- 8) **Jennifer Noll**, full-time Receptionist Monitor at WHEC, position elimination, effective June 30, 2011.
- 9) **Jill Robertson**, full-time Receptionist Monitor at WREC, position elimination, effective June 30, 2011.
- 10) **Lisa Schlappich**, part-time Special Education Secretary at the District Office, position elimination, effective June 30, 2011.
- 11) **John Thomas**, full-time Jr./Sr. High School In-School Suspension Monitor and District School Services Liaison, position elimination, effective June 30, 2011.
- 12) **Heather Ulrich**, part-time Jr./Sr. High School Clerical Assistant, position elimination, effective June 30, 2011.
- 13) **Secretary to the Jr./Sr. High School Assistant Principal** position elimination, effective June 30, 2011.
- 14) **Jr./Sr. High School Attendance/Central Registration/Pentamation Secretary** position elimination, effective June 30, 2011

2. LEAVES

a. Professional Staff

- 1) **David Skovera**, Guidance Counselor at the JSHS, FMLA leave effective April 27 – 29, 2011.

b. Support Staff

- 1) **Ashlynn Khaldaoui**, part-time Teacher's Instructional Aide at WHEC, unpaid leave April 8-13, 2011.
- 2) **Marie Minnich**, full-time Special Education Instructional Aide at the JSHS, FMLA leave April 12, 2011, until a date to be determined.
- 3) **Rupa Patel**, full-time Special Education Instructional Aide at WHEC, FMLA leave, effective March 8-25, 2011.

3. APPOINTMENTS/TRANSFERS

a. Professional Staff

- 1) **David Clewell**, Secondary Guidance Counselor at the JSHS, change from full-time professional staff employee to .5 professional staff employee, effective July 1, 2011.
- 2) **Jennifer Littlefield**, Elementary Spanish Teacher at WHEC, transfer to _____, effective July 1, 2011.

Background Information: The elementary Spanish program at WHEC is being eliminated.

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b. Confidential Support Staff

- 1) **Linda Bentz, Jr./Sr.** High School Attendance/Central Registration/Pentamation Secretary transfer to Coordinator of Child Accounting & Central Registration, effective July 1, 2011. This is a change in position from Support Staff Union to Confidential Support Staff with no change in hours worked or hourly rate.
Background Information: Mrs. Bentz is filling the vacancy created by Barbara Troxel's retirement.

c. Support Staff

- 1) **Janice Duquette**, Secretary to the Jr./Sr. High School Assistant Principal, transfer to Special Education Secretary, Medical Access, effective July 1, 2011. There is no change in hours worked or hourly rate.
Background Information: This position is funded through Special Education reimbursement money, and the position guide was approved at the January 24, 2011, Board meeting.

d. Supplemental Staff

- 1) **Keith Arnold**, Summer Safari Coordinator, at a stipend of \$3,000, effective summer 2011.
Background Information: The stipend is covered by tuition for the Summer Safari Program.
- 2) **Charles R. Hiestand, III**, Information Technology Intern, \$10.00/hr., not to exceed 266.5 hours, effective May 9 – June 30, 2011.
Background Information: Funds for the Information Technology Intern are through contracted services and were already budgeted for 2011-12.

4. POLICIES

First reading of the following policies:

- 004 – Membership
- 202 – Eligibility of Nonresidents Students
- 203 – Communicable Diseases and Immunization
- 210.1 – Possession/Use of Asthma Inhalers and Epinephrine Auto-injectors
- 210.1 – Attachment – Exhibit A

5. DISCUSSION OF INFORMATION TECHNOLOGY INTERNS

6. ADDITIONS/DELETIONS TO THE DISTRICT SUBSTITUTE LIST

7. ADDITIONS TO THE DISTRICT VOLUNTEER LIST

IX. **Old Business – Mrs. Davis**

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- X. **New Business – Mrs. Davis**
- XI. **Hearing from the WAEA**
- XII. **Hearing from AFSCME**
- XIII. **Hearing from WAEF**
- XIV. **Adjournment – Mrs. Davis**